

RESOLUTION NO. 21

SERIES 2020

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE  
COLORADO DIVISION OF HOUSING  
(Alta Verde Housing Development)

WHEREAS, the Town of Breckenridge has a contract with Gorman & Company LLC to develop an affordable workforce housing project on a Town-owned parcel of land, which project is commonly referred to as the "Alta Verde Housing Development"; and

WHEREAS, the Town desires to obtain a Community Development Block Grant of \$960,000 from the Colorado Division of Housing to assist with the development of infrastructure and affordable workforce housing for the "Alta Verde Housing Development"; and

WHEREAS, it is necessary for there to be filed an "Application For Colorado Division of Housing Loan/Grant" for submission to the Colorado Division of Housing ("Grant Application"); and

WHEREAS, the Town Council finds and determines that it would be in the best interest of the Town and its residents for the Grant Application to be submitted to the Colorado Division of Housing.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF BRECKENRIDGE, COLORADO, as follows:

Section 1. The Town Manager is hereby authorized, empowered, and directed to execute and submit the required Grant Application to the Colorado Division of Housing on behalf of the Town of Breckenridge.

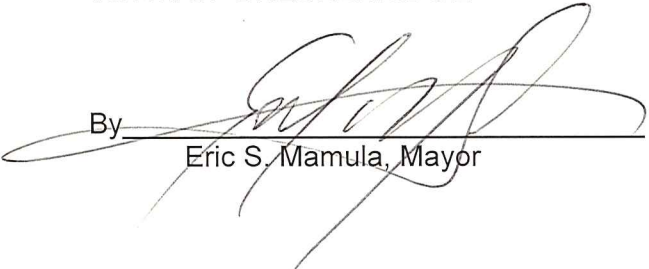
Section 2. All action taken by the Town staff prior to the adoption of this resolution concerning the approved Grant Application is hereby ratified and approved.

Section 3. This resolution is effective upon adoption.

RESOLUTION APPROVED AND ADOPTED THIS 25TH DAY OF AUGUST, 2020.

TOWN OF BRECKENRIDGE


By

  
Eric S. Mamula, Mayor


ATTEST:

  
Helen Cospolich, CMC,  
Town Clerk

APPROVED IN FORM

  
Town Attorney      8/25/20      date

Please review CDOH Application Instructions prior to completing application.

 <b>COLORADO</b> Department of Local Affairs Division of Housing		<b>GRAY SHADED AREAS ARE FOR STAFF USE ONLY</b>  <b>Date Received</b>    <b>Project #</b>	
<b>Application for:</b> Loan/Grant Assistance Private Activity Bonds for rental projects Project Based Rental Assistance (with RFA only)			
<b>AMOUNT REQUESTED:</b> Loan <b>NA</b> Grant <b>\$960,000</b> PAB Volume Cap			
<b>APPLICANT INFORMATION</b>			
<b>Organization Name and Address:</b> <b>Town of Breckenridge, Colorado</b> <b>PO Box 168</b> <b>150 Ski Hill Road</b> <b>Breckenridge, CO 80424</b>		<b>Sub-grantee Name and Address, if applicable:</b> <b>Kimball Crangle</b> <b>Gorman &amp; Company</b> <b>200 N Main St</b> <b>Oregon, WI 53575</b>	
<b>Chief Elected Official, Executive Director, or President:</b>  <b>Name: Rick Holman</b> <b>Title: Town Manager</b> <b>Address (if different from above):</b> <b>Phone #: 970-453-3171</b> <b>Fax #: NA</b> <b>Email: Rickh@townobreckenridge.com</b>		<b>Applicant Federal Tax ID #: 84-6000637</b>  <b>DUNS #: 016151920</b> To register: <a href="https://fedgov.dnb.com/webform">https://fedgov.dnb.com/webform</a>	
		<b>Type of Organization (check as many as apply)</b>	
		<input checked="" type="checkbox"/> Municipality/County/Consortia	
<b>Designated Contact Person for Application:</b>  <b>Name: Kimball Crangle</b> <b>Title: Colorado Market President, Gorman &amp; Company, LLC</b> <b>Address (if different from above): 200 North Main Street, Oregon, WI 53575</b> <b>Phone #: 303-887-2707</b> <b>Fax #: NA</b> <b>Email: kcrangle@gormanusa.com</b>		<input type="checkbox"/> Nonprofit <input type="checkbox"/> CHDO (Community Housing Development Organization) <input type="checkbox"/> CBDO (Community Based Development Organization) <input type="checkbox"/> Public Housing Authority <input type="checkbox"/> Private For-Profit Developer	
<b>PROJECT OR PROGRAM INFORMATION</b>			
<b>Project Name: Alta Verde</b>			
<b>Project Location:</b>  Street Address: <b>Tract 3 of 13250 State Highway 9</b>  City: <b>Breckenridge</b> County: <b>Summit</b> Zip: <b>80424</b> # Acres: <b>4.01</b>  **Attach Legal Description.			
House District: <b>61</b> _____ Senate District: <b>8</b> _____ (refer to <a href="http://www.votesmart.org">www.votesmart.org</a> )			

TYPE OF PROJECT or PROGRAM		TYPE OF ACTIVITIES (check all of the activities involved in project or program)	
XXX	Rental	XXX	New Construction
	Homeownership		Pre-Development
	Rental Assistance		CHDO Operating
	Group Home or Shelter		Down Payment Program
	Other (Specify) _____		Acquisition
			Rehabilitation
			Tenant-Based Rental Assistance
			Project-Based Rental Assistance
			Other (Specify) _____

### PROJECT INFORMATION SHEET

**PROJECT DESCRIPTION (100 words or less):**

Alta Verde is an 80-unit new construction apartment community in Breckenridge, Colorado. The Town of Breckenridge awarded a competitive RFP for a developer of the site to Gorman & Company, LLC. The Town is the applicant for these CDBG funds, which will be expended on tap and permit fees for the benefit of the housing development. This project will have a perpetually affordable deed restriction on all units. The project includes 64 LIHTC units, with income and rents capped between 30% and 60% AMI and 16 non-LIHTC units with incomes capped at 100% AMI and rents set to 60% AMI. The project will be certified by the Zero Energy Ready Home (ZERH) program and will attain a Net Zero Energy designation. Ample on-site amenities will include on-site management, central laundry facilities, year-round bike/pedestrian trail access, picnic area, community room with a kitchen, pet area, tot lot, community garden, electric charging stations and close proximity to the free County-wide bus.

<b>SITE CONTROL STATUS:</b> (choose one and attach documentation)	<input checked="" type="checkbox"/> OWNED	<input type="checkbox"/> UNDER CONTRACT Expiration Date: _____	<input type="checkbox"/> LEASED Term: _____

**ZONING AND SITE PLAN STATUS:**

Site is presently zoned (fill in zoning type and attach documentation) 2018 McCain Master Plan

Is the present zoning conforming? **Yes**  **No**   
 If nonconforming, when will zoning change or PUD be granted? (provide target date) \_\_\_\_\_

Is the site plan for your project approved? **Yes**  **No**   
 If not, when will site plan be approved? (provide target date) November 2020

**SERVICES TO SITE:** Are utilities and infrastructure in place to service site?

Street access? Yes  No  If no, expected completion date \_\_\_\_\_  
 Gas? Yes  No  If no, expected completion date Gas is not needed

Electric?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	If no, expected completion date <a href="#">June 2021</a>
Water?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	If no, expected completion date <a href="#">May 2021</a>
Sanitary sewer?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	If no, expected completion date <a href="#">May 2021</a>
Storm sewer?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	If no, expected completion date <a href="#">May 2021</a>

**COMMUNITY SUPPORT:** Describe efforts made to build local support for this specific project and the results of those efforts.

There is broad support for Alta Verde. Multiple plans (Joint Upper Blue Master Plan, Comprehensive Plan, and McCain Master Plan) have provided community guidance for the site. The Town engaged community feedback on the McCain Master Plan, including the addition of an affordable housing site, in 2016. Our design reflects the community feedback that was provided.

In August 2019, Gorman was selected as the developer of the McCain site after a public RFP process (that embedded community and Town inputs). Working closely with Town Staff, the Housing Committee of Council, and Town Council, Gorman has helped create a project vision that will meet the Town’s affordability requirements and the Climate Action Plan (including a Net Zero Energy project). Work Sessions with both Town Council and the Planning Commission in August 2020 have confirmed support for this project.

The Town is contributing significant dollars to bring utilities to the site as well as gap funding for the project.

\*\*Attach a Consolidated Plan Consistency Letter from your local government (if it administers HOME or CDBG funds).

\*\*Attach letters of commitment for funds or services from local sources & any letters of support.

**LOWERING THE COST OF AFFORDABLE HOUSING:** What specific steps has the local government taken to lower the cost of affordable housing and/or otherwise help the project? (I.e. deferral of water tap fees, local funding, etc.)

Summit County is a high construction cost environment. Transportation of material and the scarcity of labor resources lead to higher construction costs from the Front Range. The winter brings higher costs for winter conditions (ground heating, temporary building heat, labor costs for shoveling and plowing); reduced labor productivity and more incurred Weather Days. These realities add to the project cost. Gorman is able to deliver value and add cost containment measures through continued relationships with subcontractors that worked on our other mountain construction projects. The total hard cost is \$233,000 per unit. We are asking for the least credit amount to make the project feasible (\$21,094/Tax Credit) and leveraging substantial funding from the Town of Breckenridge to help the project be feasible.

Additionally, the Town of Breckenridge is providing significant cost containment measures by offsetting \$3,800,000 in costs that a typical project would incur by paying for (i) water tap fees, (ii) bringing the site out of the flood plain, (iii) running utilities to the site, (iv) waiving building permit fees, and (v) providing a ground lease with a nominal payment in lieu of a land acquisition. Together – these resources will deliver a project that would otherwise be financially infeasible.

**APPLICATIONS FOR PRIVATE ACTIVITY BONDS**  
**Rental Projects complete the following:**

**BOND ISSUANCE:** Expected bond issuance date **NA**

**EXPERIENCE:**

Has the governmental issuer and/or the private party utilized PABs in the past? **NA**

Yes  No

If yes, identify financings by issuer, date, purpose, amount issued and maturity schedule for the past two years.

Issuer	Date	Purpose	Amount Issued	Maturity Schedule
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**NA**

**CREDIT ENHANCEMENT:** Has the project received a preliminary commitment for credit enhancement? **NA** Yes  No

If yes, attach copies of all other funding commitment letters and any conditions.

If no, when is the preliminary commitment anticipated? NA Please submit when received.

**APPLICATIONS FOR PROJECT BASED VOUCHERS**

Census Tract Number: **4.01 (08117000401)** Poverty Rate of Census Tract: **15.9%**

Total Proposed DOH PBV units: **0** Other PBV units: **0** Non-PBV units: **80**

Written Commitment for Other Agency PBV Units: Yes  No  **TOTAL UNITS: 80**

PBV units serve special needs population? Yes  No  Population Served \_\_\_\_\_

## NARRATIVE

Please include the following:

### 1. Type of Housing

- a. Development: for new construction or acquisition projects, describe the site, buildings, common spaces, etc. Attach site plans, elevations, floor plans and/or photos – preferably in electronic form (Contact your DOH Development Specialist for more information).
- b. Housing Programs: for single-family owner occupied rehabilitation (SFOO) or down payment assistance (DPA) programs, describe the program parameters. Attach local revolving loan fund guidelines.

Gorman & Company, LLC, in partnership with the Town of Breckenridge, received a 9% LIHTC application for the new construction 80-unit Alta Verde Affordable Housing project in Breckenridge, Colorado in 2020.

Attached please see our site plan, elevations and floor plans labeled Supporting Document – 6. Architectural Plans and Renderings.

### 2. Location: include the project's proximity to community amenities and services such as public transportation, employment, social/health services, recreational, educational, etc. For housing programs, describe the geographic area it will serve.

The site is in the Town of Breckenridge, and central to several employment and service hubs in Summit County. It is located within the defined Summit County DDA and along the Summit Stage county-wide bus route (which offer all riders free bus trips to points throughout Summit County including Breckenridge, Keystone and Frisco). The bus runs seven days a week, and connects to job centers, supportive services, government offices, recreational spaces, schools, and shopping, all within 3.5 miles of the subject site. The Blue River Bikeway runs adjacent to the site and offers year-round pedestrian and bike accessibility between Frisco and Breckenridge.

Breckenridge is land locked by US Forest Service land, which means that all land in Town is determined suitable for development, even if there are site work costs to amend the site. The Town has few remaining options of where they can develop.

- Although the site is in the flood plain now, the Town's Engineering department, and our development team's Civil Engineer and geotechnical consultant, have identified a path to achieve a Letter of Map Revised based on Fill (LOMR-F) designation from FEMA, which is a fairly standardized process. We are confident we can achieve this designation during our site work. While currently in a flood plain, the site's proximity to the Blue River will be a site amenity following construction.
- The flat nature of the site is a desired attribute for suitability. The multi-modal transportation opportunities and proximity to various job centers, services and amenities (all within 3.5 miles) make the site an exceptional location for a new affordable housing community.

### 3. Population served

This project will have a perpetually affordable deed restriction on all 80 units. The project includes 36 one-bedrooms, 36 two-bedrooms and 8 three-bedrooms. The project includes 64 LIHTC units, with income and rents capped between 30% and 60% AMI and 16 non-LIHTC units with incomes capped at 100% AMI and rents capped at 60% AMI. This structure helps balance the 'cliff effect' that occurs for renters just over 60% AMI that have almost very few housing alternatives in the Town or County and creates a mixed-income project within Town limits.

4. Bedroom mix

Bedrooms	AMI	# of units
1 Bed/1 Bath	30%	3
1 Bed/1 Bath	50%	10
1 Bed/1 Bath	60%	16
1 Bed/1 Bath	non LIHTC	7
2 Bed/1 Bath	30%	1
2 Bed/1 Bath	50%	8
2 Bed/1 Bath	60%	20
2 Bed/1 Bath	non LIHTC	7
3 Bed/2 Bath	50%	2
3 Bed/2 Bath	60%	4
3 Bed/2 Bath	non LIHTC	2
<i>Total</i>		80

5. Unit and project amenities

In-unit amenities will include full-sized kitchens, ample storage spaces, reduced tenant utility costs due to ZERH construction methods and passive solar strategies. Ample on-site amenities will include on site management, central laundry facilities, year-round bike/pedestrian trail access, picnic area, community room with a kitchen, pet area, tot lot, community garden, electric charging stations and close proximity to the free County-wide bus.

6. Source of financing: describe sources for construction as well as permanent financing, terms and whether they are pending or firm commitments. Attach commitment letters describing the terms.

Sources of Financing		
First Mortgage		\$ 8,020,000
Town of Breckenridge Subsidies		\$ 3,550,000
Town of Breckenridge loan	\$ 2,550,000	
Town of Breckenridge Energy Efficiency Loan	\$ 350,000	
Town of Breckenridge matching DOLA Grant	\$ 650,000	
DOLA Energy Grant		\$ 650,000
DOH Loan		\$ 960,000
Deferred Developer Fee		\$ 1,057,388
LIHTC Equity		\$ 13,095,000
<b>Total</b>		<b>\$ 27,332,388</b>

7. Local, State and Federal subsidies: describe any grants, low-interest loans, or in-kind contributions, and attach commitment letters.
- The Town of Breckenridge is providing significant cost containment measures by offsetting \$3,800,000 in costs that a typical project would incur by paying for: (i) water tap fees, (ii) bringing the site out of the flood plain, (iii) running utilities to the site, (iv) waiving building permit fees, and (v) providing a ground lease with a nominal payment in lieu of a land acquisition. Together, these resources will deliver a project that would otherwise be financially infeasible.
- Additionally, we have received funding commitments from the Town of Breckenridge for a \$3,550,000 cash flow loan. The Department of Local Affairs has awarded the Town of Breckenridge a \$650,000 grant to offset solar costs to create a net zero project, of which the Town is matching with another \$650,000.
8. “Green Build” materials and designs to be used for water conservation and energy efficiency.
- The project will include 500 kilowatts of solar photovoltaics on the property. This, in addition to our efficient building design and employing best practices from Zero Energy Ready Homes, passive house strategies and Enterprise Green Communities, is expected to yield a Net Zero Energy designation. We will certify the Project as ZERH. Along with our energy consultant, Group 14, we have accounted for fluctuations in tenant behavior, the electric vehicle charging stations (both fully powered and EV ready) and solar panel degradation over time in our energy models to attain Net Zero.
9. Timeline
- a. Acquisition of Land: March 16, 2021 – ground lease execution between Town and Gorman
  - b. Completion of zoning/planning approvals: November 2020
  - c. Local funding commitments: We have received a Town Council resolution for the Town of Breckenridge funding support.
  - d. Construction/permanent financing commitments: January 2021
  - e. Anticipated Building Permit: March 3, 2021
  - f. Financial Closing: March 16, 2021
  - g. Start of Construction: March 19, 2021
  - h. Certificate of Occupancy: November 19, 2022
  - i. Lease-up: November 2022-February 2023
10. Development and Property Management Experience: identify similar projects that the applicant has developed and managed. Describe the skills and knowledge of staff and project consultants, to ensure project completion as well as the successful operation of the development and compliance with federal regulations throughout operations.
- Gorman & Company, LLC has 35 years of experience in developing some of the nation’s highest quality affordable housing and neighborhood revitalization projects. Gorman & Company works closely with local governments and community groups to meet their development, planning, economic and social goals. With over 100 community revitalization projects in their portfolio, Gorman has utilized the LIHTC program since 1989 and worked with other financial tools, such as EB-5, Federal Home Loan Bank AHP, and a variety of HUD programs including RAD and Project Based Vouchers, to accomplish revitalization goals for communities. Gorman’s staff brings a broad range of development, construction and real life experience to the development process and applies those skills to solve problems and help



communities bring plans to reality. Of the 100+ projects that Gorman & Company has completed, the company has never had a foreclosure, never defaulted, and never has had the general partner replaced by the investor.

Gorman began developing and building affordable and workforce housing along the I-70 Mountain Corridor with our Lion's Ridge project in Vail and in 2018 with our Wintergreen project in Keystone. Both projects worked in partnership with the local jurisdiction to meet the housing needs identified locally. We also have deep experience developing affordable housing in Metro Denver and throughout the United States.

11. Service Commitments: if applicable, describe services available to residents, whether the services are mandatory or optional and provide service agreements with third party entities.

NA

12. Non-Residential Uses:

Mixed-Use Projects: The DOH budget spreadsheet must exclude all costs related to any non-residential uses in the project (e.g. retail, office). NA

HOME / Housing Trust Fund (HTF) Projects: IF applicant's project is recommended for HOME or HTF funding from DOH, applicant must also breakout the following, in order for DOH to calculate the number of HOME / HTF Assisted Units: (1) total development cost of any community spaces and facilities in the project that are not exclusively for use of project residents; and (2) total development cost of any stand-alone accessory and non-residential structures (e.g. garages, carports, leasing office, community building, etc.). This additional information must be provided no later than the 15<sup>th</sup> of the month in which the DOH application is submitted.

13. Any other relevant information. **The Budget Spreadsheet and the CHFA application are attached.**

## PROJECT PROFORMA

Replace this page with the DOH Project Proforma Excel Spreadsheet that can be found on the DOH website <https://www.colorado.gov/pacific/dola/funding-application>. In addition to the submitted paper copy, send the proforma electronically to your Regional DOH Development Specialist.

- If applicable, submit the completed Colorado Housing and Finance Authority's (CHFA) Tax Credit Application. *Please note any variances from tax credit application must be explained.* (Electronic submission is preferred).
  - For CHDO operating funds, please attach the operating budget and other documents requested on the website: <https://www.colorado.gov/pacific/dola/community-housing-development-organizations-chdo>
  - For Single-family Owner-occupied Housing Rehabilitation and Down Payment Assistance Programs, complete the DOH Program Spreadsheet at <https://www.colorado.gov/pacific/dola/funding-application>.

## REGULATORY INFORMATION

Please answer the following questions to the best of your ability, so DOH may provide technical assistance on compliance with applicable federal regulations. For more information, contact your regional Housing Development Specialist.

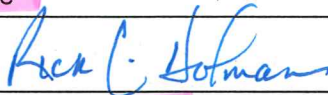
Relocation and 1-for-1 Replacement		
Will the proposed project activity directly cause any demolition or conversion of any existing residential or commercial units? <i>See HUD Handbook 1378, 24 CFR 92.354 &amp; DOLA CDBG Guidebook Sec VII</i> <a href="http://portal.hud.gov/hudportal/HUD?src=/program_offices/administration/hudclips/handbooks/cpd/13780">http://portal.hud.gov/hudportal/HUD?src=/program_offices/administration/hudclips/handbooks/cpd/13780</a> If yes, will such activity result in permanent, temporary or economic displacement of existing tenants?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, attach General Notice and Rent Roll
If yes, are the displaced households considered low-income?  If yes, attach Residential Anti-displacement and Relocation Assistance Plan (Att. D) describing the steps taken to minimize displacement, including what assistance/benefits will be provided to displaced households and what plans have been developed to replace the units and ensure that they stay at or below Fair Market Rent for 10 years.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Davis- Bacon Wages		
Does the project include Davis-Bacon wages? (see Att. F) <i>See HUD Guidebook 1344 &amp; DOLA CDBG Guidebook Sec VIII</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Environmental Review		
Have you started the Environmental Release of Funds (ROF) Process? <i>See 24 CFR Parts 58 &amp; DOLA CDBG Guidebook Sec IV &amp;</i> <a href="http://dola.colorado.gov/cdh/developers/documents/TA_on_ROF_22610.pdf">http://dola.colorado.gov/cdh/developers/documents/TA_on_ROF_22610.pdf</a>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Will the project be undertaken in flood hazard areas? <i>For questions: Thuy Patton, Colorado Water Conservation Board, 303-866-3441 x 3230</i> <i>All applicants must attach a flood plain map. Although the site is in the flood plain now, the Town's Engineering department, and our development team's Civil Engineer and geotechnical consultant, have identified a path to achieve a Letter of Map Revised based on Fill (LOMR-F) designation from FEMA, which is a fairly standardized process. We are confident we can achieve this designation during our site work. While currently in a flood plain, the site's proximity to the Blue River will be a site amenity following construction.</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	If yes, attach a description of your mitigation plans
Will the project be near a geological hazard area, or affect historical, archeological or cultural resources? <i>For questions: Pat Rodgers, Colorado Geological Survey, (303) 866-2611, Dan Corson, State Historical Society, (303) 866-2673</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	If yes, attach a description of your mitigation plans
Will the project be located within 1,000 feet of a major highway, 3,000 feet of a railroad, 15 miles of a commercial airport or near military airfields or some other major noise source?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	If yes, attach a description of your mitigation plans
Will the project be located within one-mile of aboveground storage tanks, transmission pipelines or loading facilities for explosive or fire-prone substances?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	If yes, attach a description of your mitigation plans

<b>Lead-Based Paint</b>		
<p>If the property was built before 1978, is it exempt from lead-based paint abatement?  <a href="http://edocket.access.gpo.gov/cfr_2003/aprqtr/pdf/24cfr35.115.pdf">http://edocket.access.gpo.gov/cfr_2003/aprqtr/pdf/24cfr35.115.pdf</a>            List reason <b>This is vacant land.</b></p>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Attach record indicating year of construction or proof of exemption
<p><b>If no</b>, has the property been evaluated?</p>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Attach record indicating year of construction and proof of exemption
<p>Does the property need remediation?  <b>If yes</b>, the regulations at 24 CFR Parts 35 apply  <a href="http://www.hud.gov/offices/lead/library/enforcement/24CFR35_SubpartA.pdf">http://www.hud.gov/offices/lead/library/enforcement/24CFR35_SubpartA.pdf</a></p>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>Asbestos</b>		
<p>For projects involving rehabilitation, has there been an evaluation of asbestos hazards?  <a href="http://www.cdphe.state.co.us/ap/asbestos/renodemo.pdf">http://www.cdphe.state.co.us/ap/asbestos/renodemo.pdf</a> <b>This is vacant land.</b></p>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>If Yes</b> , attach a copy of the report(s).
<p>Does property need Asbestos remediation? <b>If yes</b>, contact a state-certified asbestos inspector.</p>		Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Accessibility &amp; Visitability</b>		
<p>Does the project have 4 or more units?  <b>If yes</b>, the development must meet the accessibility requirements of the Fair Housing Act, which requires that all common spaces, and all units in elevator buildings, and all ground floor units in other buildings are accessible as required by the Fair Housing Act.  <a href="http://www.hud.gov/offices/fheo/disabilities/fhguidelines/fhefha5.cfm#sect3">http://www.hud.gov/offices/fheo/disabilities/fhguidelines/fhefha5.cfm#sect3</a>  <b>If yes</b>, for new construction (of 5 or more units) or substantial rehabilitation (of 15 or more units) with federal funds, at least 5% (or 1, whichever is greater) must be accessible to persons with mobility impairments according to the Uniform Federal Accessibility Standards, and 2% (or 1, whichever is greater) must be accessible to persons with sensory impairments.            Please see the Application Instructions for more information.</p>		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<p>Number of units for persons with mobility impairment? (5%) <b>4</b></p>		
<p>Number of units for persons with sensory impairment? (2%) <b>2</b></p>		
<p>Number of visitable units? <b>80</b></p>		
<p>Send copy of Agency's Section 504 Compliance plan            See 24 CFR Part 8 &amp; DOLA CDBG Guidebook Sec V  <a href="https://www.colorado.gov/pacific/dola/v-civil-rights">https://www.colorado.gov/pacific/dola/v-civil-rights</a></p>		

<b>Fair Housing</b>	
Has the agency established Steps to Affirmatively Further Fair Housing? See 24 CFR 570.487(b) & 24 CFR 92.351 See Att. N <a href="http://www.hud.gov/offices/adm/hudclips/forms/files/935-2a.pdf">http://www.hud.gov/offices/adm/hudclips/forms/files/935-2a.pdf</a>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Procurement</b>	
Will DOH funds be used for purchasing goods or services? <b>If yes</b> , which procurement policies will be followed? See DOLA CDBG Guidebook Sec II <a href="http://dola.colorado.gov/dlg/fa/cdbg/cdbg_guidebook.html#section_ii">http://dola.colorado.gov/dlg/fa/cdbg/cdbg_guidebook.html#section_ii</a>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Will DOH funds be used to pay vendors for goods and/or services? <b>If yes</b> , the Exclusion check applies See <a href="https://www.sam.gov/">https://www.sam.gov/</a> & DOLA CDBG Guidebook Sec VIII	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Will there be over \$200,000 of federal funds in the project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Financial Management</b>	
Does the applicant's financial management comply with 2 CFR 200 – Uniform Guidance & DOLA CDBG Guidebook Sec II-C?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Does the applicant's audit/records comply with 2 CFR 200 - Uniform Guidance & 24 CFR 570.490(d) & DOLA CDBG Guidebook Sec II?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Program Income</b>	
Will the project generate Program Income? <b>If yes</b> , indicate which: <input type="checkbox"/> HOME <input type="checkbox"/> CDBG  Examples of program income include, but are not limited to: revenue from the loans made through Down Payment Assistance (DPA) programs and Single-family Owner-occupied rehab (SFOO) programs.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Projected Program Outcomes</b>	
<b>ENERGY STANDARDS:</b> List the Energy Efficiency Standard the project will follow? <b>Zero Energy Ready Home</b> How many units will meet Energy Star Standards or standard listed above? <b>80</b>	
<b>SPECIAL NEEDS:</b> Number of units designated for persons with disabilities? <b>4</b>	
<b>HOMELESSNESS:</b> Number of units designated for homeless persons? <b>0</b> Of those, number of units designated for the chronically homeless? <b>0</b>	
<b>HIV/AIDS:</b> Number of units designated for persons with HIV/ AIDS? <b>0</b> Of those, number of units for chronically homeless with HIV/AIDS? <b>0</b>	

## AUTHORIZED SIGNATURE SHEET

*I certify to the best of my knowledge and belief, statements and data in this application, including the required Statement of Assurances and Certifications (Attachment A), attached tables and other documentation, are true and correct.*

Signature	Signature	Signature
		
Name (Typed or Printed)	Name (Typed or Printed)	Name (Typed or Printed)
RICK HOLMAN		
Title	Title	Title
TOWN MANAGER		
Date	Date	Date
08/26/2020		
Signature	Signature	Signature
Name (Typed or Printed)	Name (Typed or Printed)	Name (Typed or Printed)
Title	Title	Title
Date	Date	Date

**The above must be signed by the Chief Elected Official of the governmental unit, officer of the private corporation or other appropriate and authorized signatory for the applicant. Documentation proving signer is authorized must be provided. In the case of multi-jurisdictional applications for CDBG funds, an executed Intergovernmental Agreement must be submitted, designating a lead governmental agency as the applicant and administrator of any award. If an IGA is not available, the Chief Elected Official of EACH local government must sign.**

## ATTACHMENT A APPLICANT STATEMENT OF ASSURANCES AND CERTIFICATIONS

The application must adhere to the following assurances and certification, that it:

- 1) Possesses legal authority to apply for the loan/grant and to execute the proposed project, and its governing body has duly adopted or passed as an official act a resolution, motion or similar action authorizing the filing of the application, including all understandings and assurances required, and directing and authorizing the applicant's chief executive officer and/or other designated official representatives to act in connection with the application and to provide such additional information as may be required;
- 2) Will give the State, the U.S. Department of Housing and Urban Development (HUD), and any state-authorized representatives access to and the rights to examine all records, books, papers or documents related to the application and grant;
- 3) Has provided a description of the proposed activity to determine its eligibility for CDBG, NSP, HOME, HTF, CHIF, HDG, or HDLF funding;
- 4) Will comply with all requirements of the CDBG, NSP, HOME, HTF, CHIF, HDG, or HDLF funds when such funds are awarded for applicant's housing activity;
- 5) Will affirmatively further fair housing by:
  - I. Refraining from discrimination with respect to housing, program benefits, and employment, and;
  - II. Taking affirmative steps to promote fair housing for all, regardless of race, color, religion/creed, national origin/ancestry, sex, age, disability, veteran status, mental illness, sexual orientation, transgender status, and all other federal and State protected classes;
- 6) Has provided for and encouraged citizen participation, with particular emphasis on participation by persons of low and moderate income who are residents of areas in which CDBG, NSP, HOME, HTF, CHIF, HDG, and HDLF funds are proposed to be used; by:
  - I. Providing citizens with reasonable and timely access to local meetings, information, and records relating to its proposed and actual use of CDBG, NSP, HOME, HTF, CHIF, HDG, and HDLF funds;
  - II. Furnishing citizens information concerning: the amount of funds available for proposed housing activities and the range of activities that may be undertaken, including the estimated amount proposed to be used for activities that will benefit persons of low and moderate income; its plans for minimizing displacement of persons as a result of activities assisted with CDBG, NSP, HOME, HTF, CHIF, HDG, and HDLF funds; and its plan for assisting persons actually displaced as a result of such activities;
  - III. Publishing a proposed project plan/application in such a manner to afford citizens an opportunity to examine its content and to submit comments on the proposed project plan/application and on the community development performance of the jurisdiction(s);
  - IV. Holding one or more public meetings, to obtain citizens view and responses to proposals and questions related to community development and housing needs, proposed activities and past CDBG, NSP, HOME, HTF, CHIF, HDG, and HDLF performances. All meetings were held no sooner than five days after notice, at times and locations convenient to potential or actual beneficiaries, and with accommodations for the handicapped.
  - V. Providing for a timely answer to written complaints and grievances, within 15 working days where practicable; and
  - VI. Identifying how the needs of non-English speaking residents will be met in the case of public meetings where a significant number of non-English speaking residents can be reasonably expected to participate.

*Reck C. Holman*

Signature, Chief Elected Official/Executive Director/President

*08/26/2020*

Date

Ad #: 0000611293-01

Customer: LEGALS HOUSE ACCOUNT,

Your account number is: 2927005

**PROOF OF PUBLICATION  
SUMMIT COUNTY JOURNAL  
STATE OF COLORADO  
COUNTY OF SUMMIT**

I, Meg Boyer, do solemnly swear that I am Publisher of the SUMMIT COUNTY JOURNAL, that the same weekly newspaper printed, in whole or in part and published in the County of Summit, State of Colorado, and has a general circulation therein; that said newspaper has been published continuously and uninterruptedly in said County of Summit for a period of more than fifty-two consecutive weeks next prior to the first publication of the annexed legal notice or advertisement; that said newspaper has been admitted to the United States mails as a periodical under the provisions of the Act of March 3, 1879, or any amendments thereof, and that said newspaper is a weekly newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado.

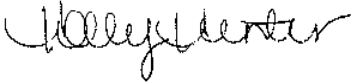
That the annexed legal notice or advertisement was published in the regular and entire issue of every number of said weekly newspaper for the period of 1 insertion; and that the first publication of said notice was in the issue of said newspaper dated 8/21/2020 and that the last publication of said notice was dated 8/21/2020 in the issue of said newspaper.

In witness whereof, I have here unto set my hand this day, 8/24/2020.



\_\_\_\_\_  
Meg Boyer, Publisher

Subscribed and sworn to before me, a notary public in and for the County of Summit, State of Colorado this day 8/24/2020.



\_\_\_\_\_  
Holly Hunter, Notary Public  
My Commission Expires: August 19, 2021



The Town of Breckenridge will submit a Community Development Block Grant (CDBG) application to the State of Colorado, Department of Local Affairs. CDBG funds are intended to provide decent housing, suitable living environments, and economic opportunities, principally for low and moderate-income persons through rehabilitation and preservation, economic/job development, and public facilities improvements.

The application being considered would request \$960,000 for costs associated with the construction of Alta Verde Apartments. It is estimated that 100% of the funds would benefit low and moderate-income persons. It is not the intent to cause displacement from any existing housing; however, if persons are displaced from their existing residences reasonable housing alternatives shall be offered. Any low- and moderate-income housing which is demolished or converted will be replaced. In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this hearing should notify Nichole Rex at [nicholer@townofbreckenridge.com](mailto:nicholer@townofbreckenridge.com) a minimum of 3 days in advance so that appropriate aids can be made available.

A virtual public hearing will be held at 10:30 AM MT, Thursday, August 27, 2020 at <https://us02web.zoom.us/j/88337619183>

A copy of the application(s) as submitted to the State will be available for public review via request at [kcrangle@gormanusa.com](mailto:kcrangle@gormanusa.com). Written comments are also welcome and must be received by Wednesday, August 26 at [kcrangle@gormanusa.com](mailto:kcrangle@gormanusa.com). Oral and written comments will be considered in deciding whether to submit an application for the proposed project.

Published in the Summit County Journal on August 21, 2020. 0000611293

**ATTACHMENT F  
DAVIS-BACON EXCEPTION CHECKLIST**

**EXCEPTIONS**

The Applicant Town of Breckenridge, Colorado affirms that (part/all) of its CDBG/HOME project is excepted from Davis-Bacon Prevailing Wage Rate Provision because:

- (a) The prime construction contract funded in whole or in part with CDBG/HOME funds is less than \$2,000.
- (b) The entire project consists solely of demolition. (CDBG Only)
- (c) CDBG funds will be used for rehabilitating property that was designed for fewer than eight (8) households (See Note\* Below)
- (d) HOME funds will be used for construction or rehabilitating property that was designed for fewer than 12 HOME- designated units (See Note \*\* Below)
- (e) Part/all of the project consists solely of delivery of goods or services. (No construction contract.) CDBG funds to be used to pay for tap and permit fees.
- (f) Part/all of the project will be done through a force account. (See Note\* Below)
- (g) There are no federal monies in the construction contract.
- (h) All or a portion of the CDBG/HOME funds shall be used for the purchase of equipment:
  - 1) Installation of equipment is incidental (less than 13%) of the total cost (equipment PLUS installation - this requires a separate quote for equipment and the installation);
  - 2) NO installation costs are included in the purchase of equipment.
- (i) Proceeds of the CDBG/HOME loan shall be used for working capital ONLY.
- (j) The CDBG funds are used for acquisition ONLY and there is no construction.

**NOTE:**

\*Any employees hired through a force account for a CDBG funded project will be considered Section 3 employees.

\*\*Grantee should confirm with their state monitor regarding this option. Clarification is necessary because some housing type projects will qualify as PUBLIC facilities and not as HOUSING.

**NO EXCEPTIONS – DAVIS BACON APPLICABLE**

If there is no exception, check here if Davis-Bacon is applicable to your project

Reason Davis-Bacon is triggered: \_\_\_\_\_

Are Davis-Bacon wages included in construction cost estimates?  YES  NO

Lead Agency to monitor compliance with Davis- Bacon \_\_\_\_\_

*Rich E. Holman*

Signature, Chief Elected Official/Executive Director/President

*8/26/2020*

Date



**ATTACHMENT G**  
**IMMIGRATION POLICY**

Federal and State laws require Grantees to verify lawful presence of beneficiaries of public funds. The requirements to ensure lawful presence vary by the funding sources used to finance projects, as follows:

**Federal HOME Investment Partnership, Community Development Block Grant Programs, Neighborhood Stabilization Program, or National Housing Trust Fund**

If the funding is HOME, CDBG, NSP, or HTF, the Welfare Reform Act does not require a non-profit charitable organization to determine, verify or otherwise require proof of lawful presence. If the managing member is a non-profit or if the general partner of a LIHTC ownership entity is a non-profit, this also applies. If the funding is provided to a for-profit, government, or quasi-government entity, all adult family members will have to sign a **Declaration of Residency** form.

**State of Colorado funds (HDG, HDLF, or CHIF)**

If the funding is State of Colorado Housing Development Grant (HDG) funds, Housing Development Loan Funds (HDLF), or Colorado Housing Investment Funds (CHIF), Grantees must confirm that any individual natural person 18 years of age and older is lawfully present in the United States pursuant to CRS 24-76.5-101, et seq., when each individual applies for public benefits by requiring the applicant to:

- a) produce:
- 1.) a valid Colorado driver's license or a Colorado identification card, issued pursuant to Article 2 of Title 42 CRS; or
  - 2.) a U S military or a military dependent's identification card; or
  - 3.) a US Coast Guard Merchant Mariner card; or
  - 4.) a Native American Tribal Document; or
  - 5.) a document as described in 2.1.2 and 2.1.3 in the Colorado Department of Revenue's Rules for Lawful Presence section on Identification.
- b) and execute an **Affidavit of Legal Residency** stating:
- 1.) That he or she is a United States citizen or legal permanent resident; or
  - 2.) That he or she is otherwise lawfully present in the US pursuant to Federal law.

**SAMPLE FORM 1**  
**AFFIDAVIT OF LEGAL RESIDENCY**

I, Rick Holman, swear or affirm under penalty of perjury under the laws of the State of Colorado that (check one):

- I am a United States citizen, or
- I am a Permanent Resident of the United States, or
- I am lawfully present in the United States pursuant to Federal law.

I that this sworn statement is required by law because I have applied for a public benefit or I am a sole proprietor entering into a contract or purchase order with the State of Colorado. I understand that state law requires me to provide proof that I am lawfully present in the United States prior to receipt of this public benefit or prior to entering into a contract with the State. I further acknowledge that making a false, fictitious, or fraudulent statement or representation in this sworn affidavit is punishable under the criminal laws of Colorado as perjury in the second degree under CRS §18-8-503 and it shall constitute a separate criminal offense each time a public benefit is fraudulently received.

Rick C. Holman

08/26/2020

Signature of Applicant

Date

I agree to provide and maintain the legal resident requirements as described above

Rick C. Holman

08/26/2020

Signature, Chief Elected Official/Executive Director/President

Date

## ATTACHMENT H STANDARD INSURANCE REQUIREMENTS

State of Colorado insurance requirements are as follows and apply to all DOH-funded projects. Grantee and its sub-grantees and subcontractors shall obtain and maintain insurance as specified in this section at all times during the term of this Grant: All policies evidencing the insurance coverages required hereunder shall be issued by insurance companies satisfactory to Grantee and the State.

### Grantee

#### Public Entities

If Grantee is a "public entity" within the meaning of the Colorado Governmental Immunity Act, CRS §24-10-101, et seq., as amended (the Governmental Immunity Act"), then Grantee shall maintain at all times during the term of this Grant such liability insurance, by commercial policy or self-insurance, as is necessary to meet its liabilities under such Act. Grantee shall show proof of such insurance satisfactory to the Department, if requested by the Department. Grantee shall require each grant or contract with a sub-grantee or subcontractor which is a public entity, providing Goods or Services in connection with this Grant, to include the insurance requirements necessary to meet sub-grantees liabilities under the Act.

#### Non-Public Entities

If Grantee is not a "public entity" within the meaning of the Governmental Immunity Act, Grantee shall obtain and maintain during the term of this Grant insurance coverage and policies meeting the same requirements with respect to sub-grantees and sub-contractors which are not "public entities".

### Sub-grantees and Subcontractors

Grantee shall require each contract with a sub-grantee or subcontractor, other than those that are public entities, providing Goods or Services in connection with this Grant to include insurance requirements substantially similar to the following:

#### Worker's Compensation

Worker's Compensation Insurance as required by State statute, and Employer's Liability Insurance covering all of sub-grantee or subcontractor employees acting within the course and scope of their employment.

#### General Liability

Commercial General Liability Insurance written on ISO occurrence form CG 00 01 10/93 or equivalent, covering premises operations, fire damage, independent contractors, products and completed operations, blanket contractual liability, personal injury, and advertising liability with minimum limits as follows:

- \$1,000,000 each occurrence;
- \$1,000,000 general aggregate;
- \$1,000,000 products and completed operations aggregate; and
- \$50,000 any one fire.

If any aggregate limit is reduced below \$1,000,000 because of claims made or paid, sub-grantee or subcontractor shall immediately obtain additional insurance to restore the full aggregate limit and furnish to Grantee a certificate or other document satisfactory to Grantee showing compliance with this provision.

#### Automobile Liability

Automobile Liability Insurance covering any auto (including owned, hired and non-owned autos) with a minimum limit of \$1,000,000 each accident combined single limit.

#### Additional Insured

Grantee and the State shall be named as additional insured on the Commercial General Liability and Automobile Liability Insurance policies (leases and construction contracts require additional insured coverage for completed operations on endorsements CG 2010 11/85, CG 2037, or equivalent).

#### Primacy of Coverage

Coverage required of the sub-grantee or subcontractor shall be primary over any insurance or self-insurance program carried by Grantee or the State.

#### Cancellation

The above insurance policies shall include provisions preventing cancellation or non-renewal without at least 45 days prior notice to the Grantee and the State by certified mail.

#### Subrogation Waiver

All insurance policies in any way related to the Grant and secured and maintained by Grantee's sub-grantees or subcontractors as required herein shall include clauses stating that each carrier shall waive all rights of recovery, under subrogation or otherwise, against Grantee or the State, its agencies, institutions, organizations, officers, agents, employees, and volunteers.

#### Malpractice/Professional Liability Insurance

Professional Liability Insurance Policy may apply in the minimum amount of \$1,000,000 per occurrence and \$3,000,000 in the aggregate, written on an occurrence form, that provides coverage for its work undertaken pursuant to this Grant. If a policy written on an occurrence form is not commercially available, the claims-made policy shall remain in effect for the duration of the Grant and for at least two years beyond the completion and acceptance of the work under the Grant, or, alternatively, a two year extended reporting period must be purchased.

### Certificates

Each of Grantee's subcontractors and subgrantees shall provide certificates showing insurance coverage required hereunder to Grantee within seven business days of the Effective Date, but in no event later than the commencement of the Services or delivery of the Goods under the subcontract or subgrant. No later than 15 days prior to the expiration date of any such coverage, each subcontractor or subgrantee shall deliver to Grantee certificates of insurance evidencing renewals thereof upon request by the Department or at any other time during the term of a subcontract or subgrantee,

Grantee may request in writing, and the subcontractor or subgrantee shall thereupon within 10 days supply to Grantee, evidence satisfactory to Grantee and the Department of compliance with the provisions of this section.

I agree to provide and maintain the insurance as described above

*Richard Holman*

Signature, Chief Elected Official/Executive Director/President

*08/26/2020*

Date

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester or State  
Department. Do not  
send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>The Town of Breckenridge</b>	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.	
	<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.  <input type="checkbox"/> Other (see instructions) ▶ _____ <input checked="" type="checkbox"/> Government	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
	5 Remittance address (number, street, and apt/suite or PO Box). See instructions. <b>150 Ski Hill Road, PO Box 168</b>	Procurement address if different (optional)
	6 City, state, and ZIP code <b>Breckenridge, CO 80424</b>	
7 Contact name and email <b>Heather Pezzella, hpezzella@townofbreckenridge.com</b>		

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>									
<b>or</b>									
<b>Employer identification number</b>									
8	4	-	6	0	0	0	6	3	7

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶ <i>Heather M Pezzella</i>	Date ▶ <b>07/14/2020</b>
------------------	--	--------------------------

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

RESOLUTION NO. 21

SERIES 2020

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE  
COLORADO DIVISION OF HOUSING  
(Alta Verde Housing Development)

WHEREAS, the Town of Breckenridge has a contract with Gorman & Company LLC to develop an affordable workforce housing project on a Town-owned parcel of land, which project is commonly referred to as the "Alta Verde Housing Development"; and

WHEREAS, the Town desires to obtain a Community Development Block Grant of \$960,000 from the Colorado Division of Housing to assist with the development of infrastructure and affordable workforce housing for the "Alta Verde Housing Development"; and

WHEREAS, it is necessary for there to be filed an "Application For Colorado Division of Housing Loan/Grant" for submission to the Colorado Division of Housing ("Grant Application"); and

WHEREAS, the Town Council finds and determines that it would be in the best interest of the Town and its residents for the Grant Application to be submitted to the Colorado Division of Housing.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF BRECKENRIDGE, COLORADO, as follows:

Section 1. The Town Manager is hereby authorized, empowered, and directed to execute and submit the required Grant Application to the Colorado Division of Housing on behalf of the Town of Breckenridge.

Section 2. All action taken by the Town staff prior to the adoption of this resolution concerning the approved Grant Application is hereby ratified and approved.

Section 3. This resolution is effective upon adoption.

RESOLUTION APPROVED AND ADOPTED THIS 25TH DAY OF AUGUST, 2020.

TOWN OF BRECKENRIDGE


By

  
Eric S. Mamula, Mayor

ATTEST:

  
Helen Cospolich, CMC,  
Town Clerk

APPROVED IN FORM

  
Town Attorney      8/25/20      date

